



# MYOB Advanced Business

## Standard Edition-User Licence Type

Product Features	User Licence Type		
	Full	Executive	Employee
<b>Staff Productivity Tools</b>			
Easy access to communication channels including emails, event notifications, corporate announcements, activities, task assigned and timesheet and expense management			
Tasks Activities and Events	●	●	●
Inbox and Email Processing	●	●	●
Time Sheets	●	●	●
Expense Claims	●	●	●
Document Management	●	●	●
Wiki Management	●		
Mobile Access	●	●	●
<b>Accounting</b>			
The central application where all financial information is collected, analysed, summarised, and reported on			
General Leaders	●	◆	
Budgeting and comparisons	●	◆	
Tax configuration and reporting (Invoice basis only)	●	◆	
General Leader Reporting	●	●	
<b>Cash Management</b>			
Include functionality for managing day-to-day cash operations including bank reconciliation and statement processing of the cash transactions ongoing from accounts Payable and Accounts Receivable models			
Cashbook	●	◆	
Bank Reconciliation and Payment Processing	●	◆	
Cash Flow Reporting	●	◆	
Currency Management	●	◆	

**Key**

- Sophisticated functionality
- ▲ Intermediate functionality
- ◆ Limited functionality

# MYOB Advanced Business Comparison Chart

Product Features	User Licence Type		
	Full	Exective	Employee
<b>Accounts Payable</b>			
Functions required for efficient management of company liabilities for purchased or received goods and services			
Supplier Management	●	◆	
Supplier Invoicing	●	◆	
Recurring Invoices	●	◆	
Supplier Payments	●	◆	
<b>Accounts Receivable</b>			
Functions required for effective receivables management ans automation of customer invoicing and payment collection processes			
Customer Management	●	◆	
Customer Invoicing	●	◆	
Recurring Invoices	●	◆	
Customer Payments	●	◆	
Customer Write-offs	●	◆	
<b>Inventory</b>			
Companies can create and manage inventory in multiple warehouse. Provides real-time access to available inventory, inventory in transit, reorder points and inventory costs so you can efficiently manage your distribution process			
Inventory Item Management	●	◆	
Non-Inventory Management	●	◆	
Inventory Transfers, Adjustments, Issues and Receipts	●	◆	
Warehouse Management	●	◆	
Stocktake	●	◆	
<b>Sales Orders</b>			
Create and process customer sales orders. Select workflows that fit your company processes our predefined order types with specific processing workflows			
Sales Order Entry	●	◆	
Sales Order Shipments	●	◆	
Sales Order Invoicing	●	◆	
Customer Returns	●	◆	
Customer Price Lists and Discounts	●	◆	
Transfer Orders	●	◆	
<b>Purchase Orders</b>			
Manage all purchase activities, supplier price lists, placing orders, receiving purchases and entering additional costs associated with purchasing operations			
Purchase Order Entry	●	◆	
Purchase Receipts	●	◆	
Landed Cost Calculations	●	◆	
Supplier Price Lists and Discounts	●	◆	

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Product Features	User Licence Type		
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<b>Customise Relationship Management (CRM)</b>			
Tools to help sales people track incoming leads and communications with contacts			
Leads and Contacts	●	◆	
<b>External Portals</b>			
Provide customers and partners access to a customer portal to view copies of invoices and statements, update their personal details and place and review sales orders			
Customer Portal Configuration	●	◆	●
<b>Reporting and Workflow</b>			
Create and edit transactional, financial and analytical reports and business dashboards. Create scenarios to manage interrogation with 3rd party systems such as your website			
Form and Report Designer	●	●	●
Analytical Report Manager	●	●	
Dashboards (view and modify)	●	●	●
Integration Scenario Configuration	●		
Integration Scenario Execution	●	●	
<b>Security</b>			
Define users and roles, administer user access to informations and set up various security policies			
Organisational Structure	●	◆	
Employee Management	●	◆	
User Setup, Security and Roles	●		
<b>System Customisation</b>			
Configure custom entity attributes and system behaviours in MYOB Advanced Business			
System Configuration	●		
Attribute Configuration	●		
Configure web services	●		

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