



# MYOB Advanced Business

## Enterprise Edition – User Licence Type

Product Features	User Licence Type							
	Full	Finance	Sales	Warehouse	Project	External Accountant	Executive	Employee
<b>Staff Productivity Tools</b>								
Easy access to communication channels includes incoming emails, events notifications, corporate announcements activities, tasks assigned and requiring approval								
Tasks Activities and Events	●	●	●	●	●	●	●	●
Inbox and Email Processing	●	●	●	●	●	●	●	●
Time Sheets	●	●	●	●	●		●	●
Expense Claims	●	●	●	●	●		●	●
Document Management	●	●	●	●	●	●	●	●
Wiki Management	●							
Mobile Access	●	●	●	●	●	●	●	●
Approvals Notifications	●	●	●	●	●	●	●	●
Document and Entity Templates	●	●	●	●	●	●	◆	
<b>Accounting</b>								
The central application where all financial information is collected, analysed, summarised and reported								
General Leaders	●	●				●	◆	
Budgeting and comparisons	●	●				●	◆	
Branch accounting and consolidation	●	●				●	◆	
Fixed Asset Management	●	●				●	◆	
Tax configuration and reporting (Invoice basis only)	●	●				◆	◆	
General Leader Reporting	●	●				●	●	
Convent Ledger to Different Base Currency for Reporting / Consolidation	●	●				●	◆	
Allocations	●	●				●	◆	
Deferred Revenue Schedules	●	●					◆	

Key

- Sophisticated functionality
- ▲ Intermediate functionality
- ◆ Limited functionality

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<b>Cash Management</b>								
Include functionality for managing day-to-day cash operations including bank reconciliation and streamlined processing of cash transactions originating from Accounts Payable and Accounts Receivable models								
Cashbook	●	●				◆	◆	
Bank Reconciliation and Payment Processing	●	●				◆	◆	
Cash Flow Reporting	●	●				●	◆	
Cash Flow Forecasting	●	●				●	◆	
Currency Management	●	●				◆	◆	
<b>Accounts Payable</b>								
Functions required for efficient management and company liabilities to suppliers for purchased or received goods and services								
Supplier Management	●	●	◆	●	●	◆	◆	
Supplier Invoicing	●	●		◆	●		◆	
Recurring Invoices	●	●			●		◆	
Supplier Payments	●	●					◆	
<b>Accounts Receivable</b>								
Functions required for effective receivables management and automation of customer invoicing and payment collection processes								
Customer Management	●	●	●	●	●	◆	◆	
Customer Invoicing	●	●	●	◆	●		◆	
Recurring Invoices	●	●	●		●		◆	
Customer Payments	●	●	●				◆	
Customer Write-Offs	●	●					◆	
Salesperson Commissions	●	●	●				◆	
Customer Credit Control and Overdue Charges	●	●					◆	
Debt Collection	●	●					◆	
<b>Sales Orders</b>								
Create and process customer sales orders. Select workflows that fit your company processes using our predefined order types and by creating your own custom order types with specific processing workflow								
Sales Order Entry	●	●	●	●			◆	
Sales Order Shipments	●	◆	◆	●			◆	
Sales Order Invoicing	●	●	●	●			◆	
Customer Returns	●	◆	◆	◆			◆	
Customer Price Lists and Discounts	●	●	●	●			◆	
Consignment Orders	●	◆	◆	●	●		◆	
Create Purchase Orders directly from a Sales Orders	●	●	●	●			◆	
Transfer Orders	●			●			◆	
<b>Key</b>								
Sophisticated functionality	▲							
Intermediate functionality	●							
Limited functionality	◆							

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<b>Inventory</b>								
Companies can create and manage inventory in multiple warehouses. Provides real-time access to available inventory, inventory in transit, reorder points and inventory costs so you can efficiently manage your distribution process								
Inventory Item Management	●		◆	●	◆		◆	
Non-Inventory Item Management	●	●	◆	●	●		◆	
Inventory Transfers, Adjustments Issues and Receipts	●			●			◆	
Warehouse Management (Locations and Bins)	●			●			◆	
Stocktake	●			●			◆	
Kit Specifications	●		◆	●	◆		◆	
Kit Assembly	●			●			◆	
Inventory Sub-items Maintenance	●			●			◆	
Inventory Replacement based on Reorder Points	●			●			◆	
Inventory Replenishment based on Demand Forecasts	●			●			◆	
Inventory Segmentation (ABC, Movement Classes)	●			●			◆	
<b>Purchase Order</b>								
Manage all purchase activities, supplier price lists, placing purchase orders, receiving purchases and entering additional costs associated with purchasing operations								
Purchase Order Entry	●	●	●	●	●		◆	
Purchase Receipts	●	◆		●	◆		◆	
Landed Cost Calculations	●	◆		●	◆		◆	
Supplier Price Lists and Discounts	●	●		●	●		◆	
Drop Shipment Delivery	●	◆		●	◆		◆	
Purchase Requests	●	●	●	●	●		●	●
Purchase Requisition Processing and Bid Management	●			●	◆		◆	
Supplier Purchase Agreements (Blanket Orders)	●			●			◆	
<b>Customer Relationship Management (CMR)</b>								
Provides tools that will assist in providing great customer services, tools to help sales people generate quality leads, track and analyse sales opportunities, manage marketing campaigns and bulk emails, manage service cases and contracts								
Leads and contacts	●	●	●	●	●		◆	
Opportunity Management	●		●				◆	
Marketing Automation, Campaigns and Email Marketing	●		●				◆	
Case Management	●		●				◆	
Service Contacts	●	●	●				◆	

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<b>Project Accounting</b>								
Monitor and manage costs, revenues, budget and billing for jobs and projects. Define projects structure, including defining tasks, assigning employees, resources and equipment to projects								
Project Maintenance	●	◆			●		◆	
Project Inventory Issues and Receipts	●			●	●		◆	
Equipment Timesheets	●	●	●	●	●		●	●
Run Project Billing	●	●			●		◆	
<b>Inter-Company Accounting</b>								
Monitor, manage, and create reports across multiple subsidiaries or functional groups. The system automatically creates inter-company transactions and consolidated reports accurately reflect company-wide results								
Inter-Company Ledger Consolidation	●	●				●	◆	
<b>External Portals</b>								
Provide customers and partners access to a customer portal to view copies of invoices and statements, update their personal details, place and review sales orders, log and view updates on service cases								
Customer Portals Configuration	●	●	●	●	●	●		●
<b>Reporting and Workflow</b>								
Create and edit transactional, financial and analytical reports and business dashboards. Create scenarios to manage integration with 3rd party systems such as your website and to control the workflow and processing options of each module								
Form and Report Designer	●	●	●	●	●	●	●	●
Analytical Report Manager	●	●					●	
Dashboards (view and modify)	●	●	●	●	●	●	●	●
Integration Scenario Configuration	●							
Integration Scenario Execution	●	●	●	●	●		●	
Notification Management	●	●						
Workflow Automation Management	●	●						
<b>Security</b>								
Define user and roles, administers user access to information and set up various security policies, Using the Advanced row-level security you can manage and administer user access for various system entities, including warehouses, GL accounts, inventory items and more								
Organisational Structure	●	●						
User Setup, Security and Roles	●							
Row Level Restriction Configuration	●							
<b>System Customisation</b>								
After, create, configure and maintain custom user interface elements in MYOB Advanced Business including adding and moving fields on each screen, adding new tabs and creating entirely new screens and processes								
System Configuration	●							
Attribute Configuration	●							
Customisation Manager (Design and Publish)	●							
Configure web services	●							

